



CALL FOR APPLICATIONS - ARCHITECTURAL DESIGN SERVICES

1) Background

Mt Elgon Agroforestry Communities Cooperative Enterprise Limited (MEACCE) intends to develop a Warehouses, Office space, and milling/ hulling plant on its land in Mbale Plot 940, Bugwere Road, Industrial Park. The Project will be executed in 3 phases, as follows;

- Phase 1: Land leveling, drainage, perimeter fencing, and utility connections (Water & electricity).
- Phase 2: Storage/ warehouses and processing plant.
- Phase 3: Administrative Offices

MEACCE invites qualified Architectural firms to submit applications for master planning and full design services aligned with the intended plan.

2) Scope of Services

The selected firm will be expected to deliver comprehensive Architectural services, including;

- Site reconnaissance, topographic survey coordination, soils and geotechnical investigations;
- Risk and constraints analysis, including environmental and regulatory considerations.
- Conceptual master planning and phased development plan with block footprints, circulation plans, utilities corridors, storm water drainage, parking and allowance for future expansion.
- Schematic design and detailed architectural drawings for:
 - ✓ Phase 1 civil works;
 - ✓ Phase 2 buildings (warehouses, and processing plant).
 - ✓ Phase 3 Administrative offices
- Complete construction drawings and technical specifications.

3) Deliverables & Formats

- Masterplan (PDF + editable CAD/BIM).
- Design Report covering codes/standards, load assumptions, and materials.



- Complete drawing set (PDF + CAD/BIM).

4) Eligibility & Minimum Qualifications

- Registered architectural practice with a valid practicing certificate (Uganda ARB/UIA or equivalent for international firms collaborating locally).
- At least 7 years' practice with 3+ comparable industrial/agri-processing or logistics facility projects completed in the last 5 years. (Attach past successful designs)
- Key Personnel (attach CVs and registrations).
- Tax compliance and business registration documents;
- Litigation declaration;
- conflict-of-interest disclosure.
- Two client references with contact details and completion certificates/LSOs where available.

Submission Instructions

Format: Two separate PDF files (Technical and Financial)

Email to info@mtelgoncoffee.com with subject line "MEACCE ARCH DESIGN – Firm Name". If files exceed 20MB, share a single access link to a folder.

Deadline: 15 September 2025 at 17:00 EAT. Late submissions will be rejected.

Bid validity: 120 days from deadline.

Clarifications window: Up to 7 September 2025, (responses shared with all applicants).

Anticorruption & Fairness

MEACCE enforces zero tolerance for fraud, bribery, and collusion. MEACCE reserves the right to accept or reject any application and to annul the process at any time without incurring liability.